



D9970 RYE Travel Guidelines & Rules

This document forms part of the Health and Well Being Policy & Procedure Manual CAAH-001-9970-Health & Wellbeing Policy Manual.docx

Under no circumstances may a student make their own travel arrangements and then expect their Host Parents, Club or District to accept those arrangements.

D9970

District 9970 comprises the top half of the South Island. For the purposes of this document **D9970 Travel Area** is defined as the area from and including Ashburton to the West Coast and north, of the South Island.

1. Travel Within D9970 Travel Area:

Where the student (by approved arrangement with Host Parents) is visiting within the district, the host parents must get the names of the people with whom they will be travelling, details of where and how they will be going, and if applicable, who they will be staying with.

2. NZ Travel Outside D9970 Travel Area:

Must be approved by the host family and counsellor, prior to obtaining written approval from the District Chairman. Where travel is permitted by the host club and District, the student must abide by the rules and regulations laid down as a condition for such travel.

Unaccompanied travel (even with another exchange student) outside the D9970 Travel Area is not permitted. Travel outside the District is not allowed unless the student is accompanied by a Rotarian or other responsible adult. Permission for travel outside the District is at the discretion of the District Chairman.

Travel with Host Parents: If the student is travelling in the company of their Host Family then advice of this travel can be given by e-mail, or letter without using the Out of District Travel Request form.

Travel with Others: Out of District Travel Request forms are provided by District (included in the student's resource folder), and it is compulsory that the student completes this form and emails / faxes / posts it to District Chairman for granting, (or rejecting) of travel permission. The students are advised that they will not necessarily be granted permission to travel even after completion of the form.



3. Overseas Travel

Overseas travel (excepting eastern Australia) is not normally allowed unless there are exceptional circumstances. If such circumstances arose, the Parents and the RYE Chairman permissions are required.

4. Overseas Travel at Commencement and Conclusion of Exchange:

Travel to host country Rotary District and return home travel requirements:

- a. Accompanied to departure airport by natural parents/host parents and/or Rotary Counsellor
- b. International travel must be arranged and approved by student's sponsoring Rotary District/Club
- c. Travel for D9970 students must be by the most direct method
- d. Students must return home on completion of their exchange. They cannot divert to continue their travelling or a further holiday. The only exception might be if they are to meet their parents in which case special written approval will be required from the student's parents
- e. Students are instructed to notify their natural parents/legal guardians on arrival at their final destination
- f. Students are instructed to advise their sponsoring Rotary District, Host Rotary District, Natural Parents of any transit delays or diversions

Summary:

Approval by Area	Day Trip	Overnight
Within D9970 Travel Area	Host Family	Host Family
Outside D9970 Travel Area (Domestic NZ)	Host Family & Counsellor & RYE Chair	Host Family & Counsellor & RYE Chair
Overseas Travel	n/a	Parents & RYE Chair